

**Model Laws/Rules, Manuals, Reports and Guidelines
prepared / issued by National Reconstruction Bureau**

I. Administrative Decentralization

S. #	Subject	Issued in
1.	Local Government Proposed Plan	May, 2000
2.	Local Government Plan 2000 <ul style="list-style-type: none"> • English Version • Urdu Version 	August, 2000
3.	Guidelines for Administrative Restructuring and Decentralization	February, 2001
4.	Guidelines for Tehsil Transition Teams and Transition Report on Tehsil Municipal Administration	June, 2001
5.	Guidelines for Preparing District Government Transition Report (DGTR)	June, 2001
6.	Guidelines for City District Transition Team and Town Transition Teams and Transition Report on City District.	July, 2001
7.	The SBNP Local Government (Model) Ordinance, 2001	August, 2001
8.	Punjab Local Government Ordinance, 2001 Urdu Version	August, 2001
9.	Guidelines for Monitoring Committees of Local Government	October, 2001
10.	Guidelines for Citizen Community Boards	October, 2001
11.	The SBNP District Government (Model) Rules of Business, 2001	November, 2001
12.	The SBNP Tehsil Municipal Administration (Model) Rules of Business, 2001	December, 2001
13.	The SBNP Town Municipal Administration (Model) Rules of Business, 2001	December, 2001
14.	The SBNP Union Administration (Model) Rules of Business, 2001,	December, 2001
15.	Guidelines for Transfer of Functions Through Mutual Agreement by Tehsil Municipal Administration to Union Administration	December, 2001
16.	Guidelines for Transfer of Functions Through Mutual Agreement by Tehsil Municipal Administration to Village and Neighbourhood Councils	December, 2001
17.	Guidelines for Transfer of Functions Through Mutual Agreement by Union Administration to Village and Neighbourhood Councils	December, 2001

II. Financial Decentralization

S. #	Subject	Issued in
1.	Guidelines for District Government Accounts under Devolution Plan	August, 2001
2.	Guidelines for Provincial/District/Tehsil/Town/Union Budgets under SBNP Local Government (Model) Ordinance 2001	July, 2001
3.	Report on Fiscal Decentralization Issues	August, 2001
4.	Step by Step Guide for Fiscal Decentralization under Local Government Ordinance.	October 2001
5.	Analysis of Sindh Budget 2001-2002 in the Context of Devolution	July, 2001
6.	Analysis of Balochistan Budget 2001-2002 in the Context of Devolution	July 2001
7.	Analysis of NWFP Budget 2001-2002 in the Context of Devolution	July, 2001
8.	Analysis of Punjab Budget 2001-2002 in the Context of Devolution	July, 2001

III. New LG Finance System (ADB-TA Team)

9.	Local Government Fiscal Transfers	November, 2001
10.	Local Government Revenue Mobilization	November, 2001
11.	Local Government Budget Code and Development Planning	November, 2001
12.	Performance Management System for Local Governments in Pakistan	December, 2001
13.	Training Plan and Delivery System for (New Local Government Finance System)	December, 2001
14.	Local Governments Purchase Manual	December, 2001
15.	Financial Management Information Systems for Local Governments in Pakistan	December, 2001
16.	Report on Audit for Local Government	December, 2001
17.	Local Government Fiscal Transfers (Formula Equations, Database and Simulation)	January, 2002
18.	Tehsil/Town and Union Administration, Budget Codes	January, 2002
19.	Local Government Accounts Manual	November, 2001

IV. Capacity Building (Phase-I)

S. #	Subject	Issued in
1.	Trainers' Basic Manual <ul style="list-style-type: none"> English Version Urdu Version 	January, 2001 March 2001
2.	Councillors' Basic Manual <ul style="list-style-type: none"> Urdu Version English Version 	March, 2001 January 2002
3.	Training Assessment & Feed Back Tools <ul style="list-style-type: none"> English Version Urdu Version 	January, 2001 March, 2001
4.	Facilitators' Guide <ul style="list-style-type: none"> English Version Urdu Version 	January, 2001 March, 2001
5.	Training Tool Kit <ul style="list-style-type: none"> English Version Urdu Version 	January, 2001 March, 2001

(Phase-II)

6.	Facilitators' Basic Manual for Zila/Tehsil Nazims/Naib Nazims (Updated) <ul style="list-style-type: none"> Urdu Version English Version 	December, 2001 January, 2002
7.	Councillors' Basic Module <ul style="list-style-type: none"> English Version Urdu Version 	January, 2001 December, 2001
8.	Add on Module for Facilitators for Training of Zila/Tehsil Nazims/ Naib Nazims <ul style="list-style-type: none"> Urdu Version English Version 	December, 2001 January, 2002
9.	Add on Module for Zila/Tehsil Nazims/Naib Nazims <ul style="list-style-type: none"> Urdu Version English Version 	December, 2001 January, 2002
10.	Add on Module (Skills: Bottom Up Planning, Planning & Budgeting, Administrative Management, Citizen Community Boards and Monitoring Committees)	[In Progress]
11.	Add on Module (Cross Cutting Themes: Community Development Conflict Management, Decision Making, Poverty & Gender, Communication and Team Building)	[In Progress]